Usage

Categories are used to organize objects in portal. New categories can be created in addition to System built-in category. Built-in categories can not be deleted or modified. System built-in category contains built-in objects. Not all products support changing category settings.

If no category should be used for object, select '(none)' as category for the object. This will place the object to the root level.
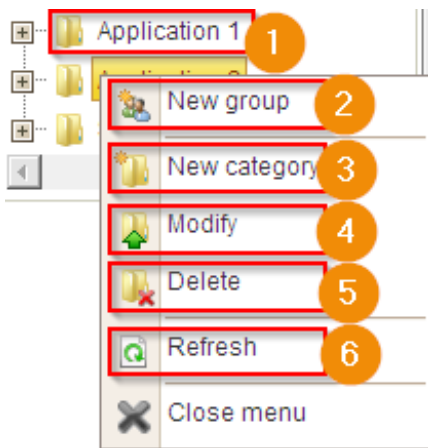
1. Categories

   Categories and local groups are shown in tree structure. You can see groups or items in category by clicking the category name. You can modify and delete existing categories by right clicking category folder

2. Actions

   Categories can have actions based on where the category tree structure is shown

3. Create category

   Create a new category to objects. See more information in Create category

4. Modify category

   Modify existing category. See more information in Modify category

5. Delete category

   Delete existing category. All sub categories and objects placed to the deleted category will be moved to upper category. You need to verify the delete action before category is deleted

6. Refresh

   Refresh sub categories and objects from database